

Boscobel High School
300 Brindely Street
Boscobel WI 53805

Building Use Request

Please Read Attached Policy 7510

Phone: 608-375-4161

Fax: 608-375-264

Section 1

Name of Organization: WI Dells High School Band Date: 2/1/2020

Person Responsible: Marti Fults / Matt Roble Phone: 608-408-0306

Address: 520 Race Street, WI Dells 53965

Room/Facility Requested: 2 gyms / band / cafe / concession stand Type of Activity: Marching Band
locker rooms camp

Date Needed: July 30-31 Time: 10 AM PM 30th to 2 PM 31st
(Include set up time and tear down time if applicable) NOTE: A custodian will be required for all building use requests.

List all equipment needed (Bleachers, chairs, etc.):

Bleachers out, stripe football field 30 → 30 w/ Hash marks;
we will eat @ concession stand, sleep in small gym, band room,
cafeteria. Use showers in locker rooms.

Will your organization sell concessions? No

Will your organization charge admission or take up a collection? No

Have arrangements been made for proper security? No

Section 2

I acknowledge that I have received a copy of policy 7510-Use of District Facilities and will abide by its content.

Marti Fults
Signature of Building Use Requestor

2/1/2020
Date

Signature of Building Administrator/Athletic Director

Date

Signature of Maintenance/Custodial

Date

Board Approval (if applicable)

Date

Section 3 – Billing

☐ Building Use Fee
(Prepaid)

☐ Custodian/Cafeteria Worker
(Billed After Event)

☐ Other
(Specify)

☐ No Charge

Section 4 – This section will be completed after the date of your activity and mailed to you for billing purposes, if applicable.

Prepaid Building Use Fee:

= \$ _____

Custodian/Cafeteria Worker Name: _____
_____ Hours X \$ _____ per hour

= \$ _____

Other Charges:

= \$ _____

Total Amount Due:

= \$ _____

Please make checks payable to Boscobel Area Schools