

Boscobel High School  
300 Brindley Street  
Boscobel WI 53805

## Building Use Request

Please Read Attached Policy 7510

Phone: 608-375-4161

Fax: 608-375-2640

### Section 1

Name of Organization:

Football Club

Date:

9/21/2020

Person Responsible:

Dustin Johnson

Phone:

608-574-7679

Address:

Boscobel MS/HS

Room/Facility Requested:

Bulldog Cafe

Type of Activity:

Football Meal

Date Needed:

9/24 & 10/1 & 10/8 & 10/15 & 10/22 & 10/29

Time: 5:15 PM

to

7:00 PM

(Include set up time and tear down time if applicable) NOTE: A custodian will be required for all building use requests.

List all equipment needed (Bleachers, chairs, etc.):

Cafeteria tables / 6 white tables

Will your organization sell concessions? NO

Will your organization charge admission or take up a collection? NO

Have arrangements been made for proper security? NO

### Section 2

I acknowledge that I have received a copy of policy 7510-Use of District Facilities and will abide by its content.

Signature of Building Use Requestor

Date

Signature of Building Administrator

Date

Signature of Athletic Director

Date

Signature of District Administrator

Date

### Section 3 – Billing

\_\_\_\_ Building Use Fee  
(Prepaid)

\_\_\_\_ Custodian/Cafeteria Worker  
(Billed After Event)

\_\_\_\_ Other  
(Specify)

\_\_\_\_ No Charge

**Section 4** – This section will be completed after the date of your activity and mailed to you for billing purposes, if applicable.

Prepaid Building Use Fee:

= \$ \_\_\_\_\_

Custodian/Cafeteria Worker Name:

\_\_\_\_ Hours X \$ \_\_\_\_\_ per hour

= \$ \_\_\_\_\_

Other Charges:

= \$ \_\_\_\_\_

**Total Amount Due:**

= \$ \_\_\_\_\_

Please make checks payable to Boscobel Area Schools